

Eligibility Criteria for below positions

Sr. No	Position & Scale	Requirement and Experience	Age limit	Local
1	Data Analyst (BPS-17)	MCS/MIT /BCS (4 years) or Master's degree at least 2 nd class (16 years of education) in Data Sciences/ Computer Engineering, IT or equivalent from HEC recognized University or institute. Preference shall be given to experienced person.	33+10	Balochistan
2	Assistant Director-Procurement (BPS-17)	MBA/BBA (hons) Master's degree at least 2 nd class from HEC recognized University/ Institute, preferably in Logistics, Supply Chain Management or related field. Preference shall be given to those who versed with PPRA rules and should have relevant experience.	33+10	Balochistan
3	Personal Staff Officer (BPS-17)	MPA/ M.A International Relations) preferably in 1st class from a recognized University with three years' relevant experience on a post (preferably Stenographer) (equivalent to BPS-15 or above in a University / Government Department Autonomous Organization; Or MBA/ (English/ (B.Sc./ BBA preferably in 1 st class from recognized University having command in English language with five years relevant Experience in a post (preferably Personal Assistant / Steno typist / Stenographer) equivalent to BPS-12 or above in a University / Government Department/ Autonomous Organization. With above, Shorthand and typing speed 100/40 w.p.m and advanced Computer skills (MS Office) required.	33+10	Balochistan

Terms & Conditions:

- As per higher Education Commission eligibility criteria for appointment in the relevant faculty positions under BPS is available at below given link;
<https://www.hec.gov.pk/english/services/universities/qa/Pages/faculty-appointment-criteria.aspx>
- Application must be submitted on prescribed "Employment Form" available in Jobs Section at the university website: www.mckru.edu.pk.
- Application processing fee of Rs. 2,000/- can be submitted in form of bank draft in favour of Treasurer, Mir Chakar Khan Rind University (MCKRU), Sibi or can be deposited through bank challan in UBL Bank Sibi Branch Account No: **1498-258710199**
- Application processing fee shall be non-refundable not transferable.
- Duly filled applications on prescribed "Employment Form" along with four (04) recent passport size photographs, attested true copies of all educational degrees, experience

- certificates, CNIC and local/ domicile must be submitted to the office of the Assistant Director-Establishment, Mir Chakar Khan Rind University, Luni road Sibi on or before the last date.
6. In case of candidate applies for more than one post, separate envelope for each application shall be used.
 7. Incomplete or applications received after due date shall not be entertained.
 8. In case of foreign degree, equivalency certificate from HEC must be submitted with the application.
 9. Age limit mentioned against each positions at the time of closing date of the applications, upper age limit relaxation shall be admissible as per the notification of Government of Balochistan.
 10. The university reserves the right to change number of posts, cancel advertised posts, not to fill any post, partly or as whole without assigning any reason.
 11. The university shall also reserve the right to withhold the appointment against any advertised post or to accept / reject any application without assigning any reason.
 12. Hiding facts and providing mis-information may lead to termination even after selection of candidate (s) at any stage.
 13. Canvassing in any manner or form will disqualify the candidature.
 14. Experience Certificate as per CV must be attached with the application form.
 15. Only shortlisted candidates will be called for test / interview and no TA/DA shall be admissible.
 16. Obtaining highest marks in written test / interview does not confer the right of selection; however final selection shall be decided by the MCKRU Selection Committees/ Board as the case may be.
 17. The decision of the Selection Committee shall not be challenged at any court of law at any stage.
 18. The selected candidates shall be responsible for getting properly relieved from their parent departments (if any).
 19. Candidates who are already in service may apply through proper channel and submit NOC with the application.
 20. The over / under qualified approach may be considered during shortlisting.
 21. Decision of the university shall remain binding in all cases.
 22. The above positions are contract based.
 23. Errors and Omissions are liable to be rectified by the University.
 24. Last date for submission of application is August 30th, 2023.


Registrar

Mir Chakar Khan Rind University, Sibi